



**Pendine Community Council Meeting  
Wednesday 16<sup>th</sup> August 2023  
Llanmiloe Resource Centre**

<b>1</b>	<p><b>Welcome, Apologies and Introductions :</b></p> <p>Present: Andrew Shaw (Chair); Emily Bevan-Jones (Clerk); Sara Bruce-Goodwin(Vice Chair); Steve Rundle.</p> <p>Apologies: Hayley Thomas (Councillor); Iestyn Comey; Jane Tremlett.</p> <p>4 Members of the Public present.</p>	
<b>2</b>	<p><b>Declarations of Personal Interest:</b></p> <p>Nothing to declare.</p>	<b>All</b>
<b>3</b>	<p><b>To sign as correct minutes of previous meeting:</b></p> <p>Minutes for July 2023 were accepted as being correct and signed off by all.</p>	<b>All</b>
<b>4</b>	<p><b>Council Finance Report:</b></p> <p>Please see attached report</p> <p>There was a discussion over how finances are presented against each bank account going forward to show an accurate position in each account. The SSE bill for the Motorhome Park has been challenged, as it does not actually reflect the fact the site is non-operational and no energy is being used at present. Action will be to log an official complaint with the provider.</p>	Clerk
<b>5</b>	<p><b>Status update on Slipway purchase from MOD</b></p> <p>Sale of the Slipway is nearing completion. All documents have been received by Pendine Community Council's Solicitors (JCP). We are awaiting finalisation of the payment between JCP Solicitors and Lewis and Lewis Solicitors. JCP have been instructed to keep things moving as the MOD are pushing for the sale to be completed. Pendine Community Council is awaiting a report from JCP in terms of documentation. Questions have been raised about whether we need to have building insurance in place- Further discussions are to take place in relation to this particular matter.</p>	<b>SBG</b> <b>All</b>
<b>6</b>	<p><b>Motorhome Park – Finalisation and actions to make site operational:</b></p> <p>Works on the Motorhome Park are progressing well. Barriers have been installed to the agreed specification. They are due to be tested and connected at the end of the week by an electrical contractor. The aim is to commission the barrier Monday 21<sup>st</sup> August 2023. Fencing is to still be installed, waste water cassettes have been installed. Works are not far</p>	<b>AS</b>

	<p>from being complete.</p> <p>Signage for the site is to be discussed, in terms of content and sizes. Councillors will meet to discuss this further. Posts will need to be installed by the contractor for the main sign at the entrance of the site. The intention is to ask the contractor to coordinate with signwriters in relation to the signage production and installation. AS to speak with Coygen Quarry to source stones for the pitch numbers.</p>	<p>PCC</p> <p>HT</p>
<b>7</b>	<p><b>Motor home park – Covenant</b></p> <p>Due to finalise agreement, but when in receipt of documentation, MOD have stated they would not remove the covenant but in fact reword the covenant to allow the land to be used as a Motorhome facility. This is due to concerns they have expressed if the land was to be later sold for commercial developments. We have been able to suggest alternative wording for the covenant which we would like to be considered. This has been placed with the MOD this week to consider. We are hoping to achieve completion in September 2023.</p>	<p>SBG</p>
<b>8</b>	<p><b>RNLI Provision for 2024:</b></p> <p>RNLI is requesting a 60% cost recovery by 2028 due to remodeling their business plan. They wish to recover £3838.00 non-inclusive of VAT, in relation to meeting 15% of their seasonal wage bill, plus an RPI % increase per each calendar year. They are unable to provide their provisions at Pendine in 2024 unless this cost can be met. At present, this is considered to be unaffordable, as in previous years a sum of £1,500.00 plus VAT was due, this is a considerable increase. The contribution is forecast to increase in each calendar year going forward. Pendine Community Council would like to evaluate finances before responding to the RNLI in September in an official capacity.</p> <p>The RNLI hope to bring the beach operators contribution to cover 60% by 2028, giving the contribution increase of 9% on top of RPI percentage increase for each calendar year:</p> <p>2023: RPI plus 15%  2024: RPi plus 24%  2025: RPI plus 33%  2026: RPI plus 42%  2027: RPI plus 51%  2028: RPI plus 60%</p> <p>Pendine Community Council discussed the prospect of employing their own seasonal lifeguards to offer a safety provision for the high season in 2024. This will need to be discussed further.</p>	<p>AS</p> <p>SBG</p>
<b>9</b>	<p><b>Dingle update on matters:</b></p> <p>It was brought to the Councils attention that four youths have been discovered to be vandalising areas within the community. They were witnessed by a resident of an evening, entering into the Dingle and causing significant damage. Police were called and spoke with the offenders.</p>	<p>AS</p>

	Nothing to discuss further in relation to matters all ready raised.	
<b>10</b>	<p><b>Beach rules of use:</b></p> <p>Beach rules and the implementation of rules need to be discussed. On a couple of occasions, our seasonal Beach collectors have been subject to some less-than-pleasant behavior from beach users. There have also been issues of non-compliance from beach users.</p> <p>It was discussed that beach rules need to be improved and displayed. There was the consideration of including “rules for beach use” on the back of the Beach parking tickets. Discussions included requesting Chad n’ Ollies to provide a list of names for the Jetski club members. It was also noted we need Risk Assessments and rules of Beach use to be provided from Chad n’ Ollies, as well as their beach activity and safety protocols. Further discussion included providing Beach collectors with an induction.</p>	<b>Clerk/AS/All</b>
<b>11</b>	<p><b>Boat Club:</b></p> <p>AS has requested a list of members, risk assessments, a method Statement, and insurance from the Chair of the Boat Club. AS was advised he would receive the requested documents, however, they have not yet been received.</p> <p>An applicant expressed to AS their frustration in being unable to become a member of the Boat Club. It has been discussed that the Chair of the Boat Club needs to advise if there is in fact a reason as to why this applicant's request has been ignored and if so, to advise the applicant of the reason for the refusal of admission.</p> <p>It was also discussed, that in order to easily identify Boat Club members, something needed to be implemented to clearly identify members, such as a sticker or pass to display on entry to the beach. <b>ACTION: Discuss and implement beach rules.</b></p>	<b>AS/All</b>
<b>12</b>	<p><b>Recognition and Thanks:</b></p> <p>An outstanding thank you to Steve Rundle for kindly volunteering his time to assist with Beach Warden duties to enable beach parking to proceed this summer. A big thank you to everyone for their efforts to date.</p> <p>Nicola Bellarby was thanked by a member of the Public for the time and effort put into the Community Newsletter.</p>	<b>All</b>
<b>13</b>	<p><b>AOB:</b></p> <p><b>SSE Energy bill (Motorhome Park):</b></p> <p>The Council has received a rather disproportionate bill for the Motorhome Park site. This has raised questions as the installation has never been connected and no energy has ever been used on the site. The clerk has spoken with an advisor at the firm, who advised there was a smart meter on site and the bill was correct and related to a standing charge fee. AS</p>	Clerk

has taken a picture of the meter in question as evidence to present to the provider as it does in fact show that no energy has been used. Action to be taken on this matter if for a complaint to be compiled and sent to the provider to contest the bill. **ACTION: Complaint.**

**Beach Warden- Next steps:**

We are looking to advertise in the winter for the vacancy of Beach Warden, due to almost being out of high season. The contract will likely be based on winter hours and summer hours. The council has also considered a “job share” which was suggested by a member of the public, to ensure the successful candidate(s) have the opportunity for time off and shared responsibility.

**New Councillors:**

It was discussed as to whether our current youth representative still wishes to hold his post, due to imminently going to university. Further discussion included the need to advertise for two new Councillors. The advertisement will be shared via Facebook, the community council website, and the next issue of the community newsletter. SBG requested that costs for a Councillor election be sought, due to the Council not having an election for a number of years. **ACTION: Contact Democratic service in relation to election costs and create councillor vacancies.**

**PCC Training and Gap Analysis:**

A new up-to-date training plan needs to be implemented for Councillors. A Gap analysis needs to be considered to ensure the Council is in full compliance.

**Website:**

It was discussed the need to update the current website. The content is out of date and various documentation needs urgently uploading, to ensure it is available to those who wish to view it. The clerk intends to look at this as a priority as soon as she receives the Login credentials required to allow the amendments to be made. **ACTION: Clerk to update website.**

**Grant:**

A grant has become available for the “Coastal capacity building fund”. Councillors will review the information provided and discuss if they wish to apply at a later date.

**Pay and Display meter:**

At present there is an issue with the Pay and Display meter in the top car park meaning it is not taking any income. Options were discussed as to whether a new machine could be acquired on lease, or a refurbished machine purchased. The costs to fix the existing unit would determine whether we repair it or seek one of the above options. **ACTION: Contact Flowbird to insitigate a repair on current meter.**

**Museum of Speed meeting room:**

Nicola Bellarby has been in discussion with a contact from the Museum of Speed in relation to the hire of the meeting room and the costs associated. She was quoted a half day/ full day rate of £100/£150 for up to 40 people within the Museum opening hours.



	<p>Originally, in prior discussions, she was quoted significantly less. It was suggested to pass the matter on to Jayne Tremlett. <b>ACTION: Pass this on to JT</b></p> <p><b>Parry Thomas Centre toilet facilities:</b></p> <p>SR raised the issue of the toilets at the Parry Thomas Centre closing before the previously stipulated closing time of 9pm. The toilet have been closed around 5pm leaving beach users to seek out alternative facilities. <b>ACTION: Contact Carmarthenshire County Council to clarify closing times for the facilities and why they are being closed earlier.</b></p>	
14	<b>Date of next meeting: Wednesday 20<sup>th</sup> September 2023</b>	