



**Pendine Community Council Meeting
Wednesday 17th January 2023
Llanmiloe Resource Centre**

1	<p>Welcome, Apologies and Introductions :</p> <p>Present: Andrew Shaw (Chair); Sara Bruce-Goodwin; Steve Rundle; Hayley Thomas; Emily Bevan-Jones(Clerk).</p> <p>Apologies: None</p> <p>7 members of the public present</p>	
2	<p>Declarations of Personal Interest:</p> <p>None declared.</p>	
3	<p>To sign as correct minutes of previous meeting:</p> <p>Minutes of meeting held on 13th December 2023 were signed as correct.</p>	ALL
4	<p>Council Finance Report:</p> <p>The Clerk ran through the monthly financial report. The payments to be authorised were collectively not approved due to the councillors wishing for further clarification from the issuing bodies as to what the charges relate to.</p> <p>The Clerk explained that the invoice from Carmarthenshire County Council relates to the streetlight upgrade to replace all the old sodium streetlights back in 2021/22. Carmarthenshire County Council was provided with a loan from the Welsh Government for the upgrade of the lights in Pendine and the neighboring communities across the county. Carmarthenshire County Council is expected to pay the loan back to the Welsh Government. Llanmiloe and Elwyscummin are also subject to paying back CCC over an 8-year term.</p> <p>MOD Invoice relating to water charges was not authorised due to further clarification being requested. The Clerk had attempted to contact the Land Agent allocated on various occasions to no avail. The Clerk will see further information concerning the unauthorised payments.</p> <p>The Clerk advised she would be reviewing the structure of the accounting software in the new financial year to enable her to correlate the budget and accounts more efficiently. This will enable the council to have a clearer picture of their financial position throughout the year and during the quarterly budget reviews. The Clerk briefly ran through the current quarterly budget review, assisted with a forecast to help predict the cumulative end balance at the end of the financial year 2023/24. The budget indicated that the end balance would sit at £66,841.54. The budget did not take into consideration that the council intends all of the grant monies in the Motorhome Park reserve account to be spent by the end of March 2024. The forecast showed an end cumulative balance of £60,140.48 (a variance of</p>	<p>Clerk</p> <p>All</p> <p>Clerk</p>

	<p>£6,140.48 in comparison to the Budgets predicted position).</p> <p>Recommendations made by the Finance committee were as follows:</p> <ul style="list-style-type: none"> • All funds in the “Sum up” account should be moved to the current account at the end of the financial year. This was agreed by the council. • Motorhome Park fees were suggested at a rate of £40 per pitch in high season and £30 off peak. Marketing techniques to included special offers such as “book 3 nights for the price of 2”. • Beach Warden, suggested wage was £12 per hour based on two part-time Wardens, between the months of April and September. Suggested hours required would be 40 hours a week split between the two selected candidates but to be advertised on an hours-as-required basis. The Council will advertise as soon as possible and suggest a closing date of mid-February 2024. • Suggestions for the Grass tender is that we consider a Bi-annual contract. We would request to make payments per month instead of annually and would require evidence of cuts as supporting documents for auditing purposes. It was suggested we include the grass situated next the the Lifeguard hut by the Slipway in the tender specification going forward. 	SBG
5	<p>Planning matters.</p> <p>There is nothing to declare.</p>	All
6	<p>Openreach:</p> <p>Michelle Maidment from Openreach attended the meeting. Michelle introduced herself to the attendees. She is the Regional Engagement Manager for Openreach and in her role she is committed to help communities to seek funding for faster internet.</p> <p>Michelle explained that the Government provide funding via a project called Gigabit. Under this project each household that pledges gets a virtual voucher for £4,500 to contribute to the cost of the upgrade to Super fast fibre broadband. Once enough household/ Businesses register their interest, all the pledges accumulate providing enough funding for the upgrade to commence.</p> <p>There are presently Openreach Engineers in the area carrying out surveys on the area. Residents who pledge are asked when the build of the new network is complete, to upgrade to a Fibre broadband package with a provider of their choice. There is no obligation for residents to take out the top package, it is down to their discretion of which package they choose based on their household's needs. The package will need to support Fibre broadband. There is no additional costs. Some providers may ask for a standard connection cost but others will offer this free of charge. There is no obligation to stay with one particular provider and residents will be able to change providers after 12 months if they wish to do so.</p>	MM

	<p>The Council discussed the need for reviewing the current signage in the top car park to reflect the new charges which will be brought in for March 2024. The signage will clearly need to distinguish that the carpark is its own entity and will include Pendine Community Councils branding. The residents who have applied for passes will still be entitled to use the passes issued. Fencing to show the boundaries of the carpark was also discussed to visibly show that it is a separate carpark to that of CCC carpark and to minimise confusion which may arise from the parking meter situated by The Parry Thomas Centre.</p> <p>Discussions took place into the possibility of a new parking meter, in the past year the council lost revenue due to various issues with the meter which arose throughout the year. The council will seek quotes for a new, modernised machine and will investigate the possibility of having a card payment function. The Chair has previously sought quotes for a new meter and these will be reshared for the council's consideration.</p> <p>The council will begin to investigate applying for an enforcement order on the carpark. It has become evident that a high percentage of the public are not paying and displaying when using the carpark, thus resulting in a significant loss of revenue. It is necessary for the Council to maximise the revenue from the carpark to offset the loan taken out to purchase the Slipway.</p> <p>The issue of the perished fencing on the Slipway has been raised, this will be investigated and remedied as soon as practicably possible.</p>	<p>ALL</p> <p>Chair</p>
9	<p>Community Events:</p> <p>The Clerk advised that Cleddau Angling Club are due to require access to the Beach on Saturday 3rd February 2024 from 14.30 until 21.00.</p> <p>The council discussed the need to begin planning for Malcolm Campbell's Centenary. This urgently needs to be addressed as it will require a large amount of planning to ensure its success. It was agreed a separate meeting will be held to address this matter and to be followed by an "Event Committee meeting" to ensure residents are allowed to contribute and put their ideas forward.</p>	All
10	<p>Recognition and Thanks:</p> <p>To Michelle Maidment for attending the meeting and sharing particulars in regards to the Fibre upgrade.</p> <p>To all who have attended.</p>	Chair
11	<p>AOB:</p> <p>Events meeting with DB of Caban:</p> <p>SBG and the Clerk met with DB of the Caban. DB shared some dates with the council representative of events CCC has planned for 2024. These included a small Easter event, a</p>	SBG

<p>Valentine's event, and the possibility of a Guinness World Record which they hoped they could achieve on the Beach. PCC was unable to share any events planned other than the Hotrods planned for June 2024, due to not having a firm idea of what events we wish to hold in 2024 as of yet.</p> <p>It was requested that the Clerk share the minutes with CCC from the previous meeting with CCC in line with concerns relating to the commissioning of the ANPR barriers at the entrance to the carpark. In the previous meeting, it was discussed that due to a conveyance that has been passed over with the sale of the Slipway CCC would not be able to install the ANPR system due to a right of access stipulated in the conveyance. Concerns have been raised due to the fact that it is evident work is currently being carried out on the barriers and DB had advised that they will need to be commissioned to enable them to be signed off.</p> <p>Bro Myrddin – Erection of Shed on adjacent land:</p> <p>The chair updated, BM have been reminded that the shed needed to be removed. At the time of drafting these minutes the erected shed was subject to storm damage and has now been removed.</p> <p>The fence line has now been replaced, however the reinstatement of the back requires attention. The chair will email BM.</p> <p>Tree situated by St Margarets Church:</p> <p>A concern was raised by a resident previously in regard to the “dangerous tree” situated at the foot of the graveyard outside the walled boundary at St. Maragets Church. The land on which the tree sits is believed to be common land.</p> <p>The Clerk advised in a previous meeting that she had contacted BT to see if they would assist in trimming back the tree due to the branches being dangerously close to their lines. They advised this is not something that they would accommodate as the tree does not appear to impose an immediate risk. Additionally, the Chair was advised by National Grid that similarly they would not be able to assist in this matter. An attendee (Duncan) at the meeting kindly offered to investigate the possible avenues available to deal with the matter of the “dangerous tree” and relay his findings at the next council meeting.</p> <p>Welsh Water queries:</p> <p>A concern was raised concerning a missing cover on a manhole situated outside “Ocean View” midway up Pendine hill. The missing cover poses a potential risk to those using the pavement. The Clerk will contact Welsh Water as a priority to ensure the issue is rectified promptly.</p> <p>Additionally, residents queried as to why traffic lights are being intermittently positioned on Marsh Road, just opposite the Pitstop by Welsh Water, as it would appear no actual works are being carried out. The Clerk advised that they will seek clarification on this matter when they contact Welsh Water to notify them of the missing manhole cover.</p>	<p>ALL</p>
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	<p>Road to Llethyr House and Dukes Meadow:</p> <p>A concern was raised concerning the condition of the road leading to Llethyr House and Dukes Meadow. The road by the bridge is in particularly bad condition with large potholes. It was suggested that the road is possibly under the ownership of Llethyr House and this will need to be investigated to seek clarity on who is responsible for the repair of the road.</p>	
12	<p>Date of next meeting:</p> <p>to be confirmed.</p>	