



**Pendine Community Council Meeting
Wednesday 25th June 2025 7.00 pm
Llanmiloe Resource Centre**

1	<p>Welcome, Apologies and Introductions :</p> <p>Present: Hayley Thomas(Vice Chair); Steve Rundle (Cllr); Barry O’Connor (Cllr) and Emily Bevan-Jones(Clerk).</p> <p>Apologies: Andrew Shaw (Chair); and Jane Tremlett.</p> <p>No members of the public present.</p> <p>It was resolved by the Council that, in the absence of the Chair, the Vice Chair, Cllr. H. Thomas, would chair the meeting.</p>	
2	<p>Declarations of Personal Interest:</p> <p>None Declared.</p>	All
3	<p>To sign as correct minutes of previous meeting:</p> <p>The minutes from the previous meeting, held on 21st May 2025, were reviewed by the council. After careful consideration, they were signed and approved as a true and accurate record of proceedings</p>	All
4	<p>Planning:</p> <p>Planning Application – PL/09407 A planning application was received for a Dormer Dwelling at Nieuport House, Pendine, Carmarthen, SA33 4PQ. Upon review, the Council raised no objections to the application.</p>	All
5	<p>Finance Review:</p> <p>The Clerk presented the monthly financial statement. All payments were reviewed, approved, and duly signed by Cllr. Hayley Thomas, who was acting as Chair for the meeting in the absence of Cllr. A. Shaw. A fuel card request was raised, and Cllr. H. Thomas agreed to investigate further options.</p> <p>Budget Position: April–May 2025 The Clerk reported that total payments for the period were £10,001.84, which is £2,593.94 under budget, primarily due to lower-than-expected spending on salaries, training, and events. Income totalled £17,860.97, falling £1,268.94 below budget, largely due to reduced beach income from parking and events. However, strong performance from the Motorhome Park, which exceeded its income target by £3,281.11, helped offset these shortfalls. The Council remains in a stable financial position, though ongoing attention is required to support income generation from beach activities.</p>	All

	<p>The 2025/26 budget was reviewed. Bank reconciliations and corresponding bank statements were signed by Cllr. Hayley Thomas, chairing the meeting, and accepted as a true representation of the Council's financial position.</p> <p>The Clerk confirmed that the Notice of Appointment of Date for the Exercise of Electors' Rights was published on the Council's website and displayed on the community noticeboard on 16th June 2025, thereby formally laying out the public inspection period for the annual accounts.</p> <p>The Clerk requested permission to amend historic minutes to include the numerical precept figure, which was approved and resolved by the Council.</p> <p>The Annual Governance and Accountability Return (AGAR) for the year ended 31st March 2024 was reviewed. Section 1 – Annual Governance Statement and Section 2 – Accounting Statements were signed by the Clerk and by Cllr. Hayley Thomas (Acting Chair) as a true and fair representation of the Council's financial activities for the year.</p>	
6	<p>Motorhome Park- Next Steps:</p> <p>The Council held further discussions regarding the future management of the Motorhome Park (MHP), specifically considering the Trust model versus a lease or tender arrangement.</p> <p>It was agreed that the Council would divide into two working groups: one to explore the lease/tender option in more detail, and the other to investigate the Trust model, including seeking professional advice to fully understand its implications.</p> <p>The Council will also obtain further guidance from One Voice Wales (OVW) to support their considerations. Information gathered by both groups will be presented at the next meeting to enable a final decision to be made.</p>	All
7	<p>Beach Sandcastle and Fun Day 9th August 2025:</p> <p>The Council discussed ongoing preparations for the Sandcastle Competition and Family Fun Day, building on points raised during the previous events planning meeting. The Clerk will design and distribute posters within the community to promote the event.</p> <p>As part of the wet weather contingency plan, it was agreed that bands will be situated at both the Bistro and the Springwell to ensure entertainment can continue regardless of weather conditions. The Clerk was asked to liaise with the Bistro to confirm they are happy with this arrangement.</p>	All
8	<p>Hot Rods 2025:</p> <p>The Council discussed the return of the Hot Rods in September 2025. The Clerk is to obtain</p>	All

	<p>a quote to have the beach ploughed for parking, as done in previous years.</p> <p>Letters are to be delivered to local businesses requesting them to decorate their premises to create a welcoming atmosphere and, where possible, to put on entertainment. Businesses will also be asked to confirm any entertainment plans so that a schedule of events can be compiled.</p> <p>New bunting is currently being made. The Clerk will source prices for additional bunting and six chequered flags. The Council advised that a minimum of four portable toilets will be required for the event, and the Clerk will obtain quotes and make a reservation.</p> <p>Cllr. Steve Rundle will contact the Hot Rods event organiser to discuss logistics. Stalls are also to be investigated as part of the wider event offering.</p> <p>The Clerk noted that an invoice to the VHRA will need to be issued in late July or early August.</p>	
<p>9</p>	<p>RNLI Meeting Feedback:</p> <p>Cllr. S. Rundle and the Clerk attended two recent meetings with the RNLI, both of which were highly constructive. The RNLI shared two risk assessment documents—one annual and one more comprehensive five-year report. These were highlighted as valuable tools to support event planning and general beach management.</p> <p>As part of the RNLI provision, the Council was informed that it can request audits of beach safety signage and public rescue equipment. These have now been formally requested and are scheduled to take place during the winter of 2025.</p> <p>The Council held a second meeting with the RNLI specifically to discuss giving permission for them to fundraise on the beach. The Council requested their presence at the Sandcastle Competition and the Hot Rods event, where higher footfall is expected. The RNLI confirmed they will set up a booth, provide water safety advice, and fundraise during these events.</p> <p>Cllr. B O'Connor requested the development of an Emergency Protocol in the event of a serious incident on the beach. The Clerk will draft a written emergency response procedure for Council review and agreement. In addition, the Clerk will remind staff to ensure the loud hailer is always kept in the beach vehicle for emergency use.</p> <p>The Clerk has a further meeting scheduled with the RNLI Water Safety Team and will report back to the Council at the next meeting</p>	<p>All</p>
<p>10</p>	<p>Recognition and Thanks:</p> <p>The Council expressed its thanks to the Llanmiloe Community Association (LCA) for the use of the meeting room, to Cllr. Hayley Thomas for chairing the meeting, to Parkdean for the continued use of the car park, and to all stall holders who took part in the recent produce</p>	<p>All</p>

	market. Their contributions are greatly appreciated.	
11	<p>AOB:</p> <p>Slipway Boards – The boards are to be removed as soon as possible. Due to current workload pressures, this has not been completed sooner.</p> <p>Slipway Insurance – Following feedback from the internal audit, the Council agreed that the insurance arrangements for the slipway must be reviewed to ensure adequate cover. The Clerk has drafted a letter to be sent to potential surveyors, and further discussions will follow once responses are received.</p> <p>Post Office Signage – A request has been received to install signage within the community to help visitors locate the Post Office. The Clerk will ask for the dimensions of the proposed sign, and the Council will investigate suitable locations for its placement.</p> <p>Fishermen’s Signage – A wall-mounted sign is proposed for fishermen on the small slipway. The cost will be investigated, and Cllr. Steve Rundle will speak to Eagle Signs regarding the matter.</p> <p>Parkdean Bins – A request was raised by a resident at the previous meeting regarding the need for bins near Parkdean new venue- Thunderbird Chicken. The Council confirmed that the bins have been ordered, but delivery has been delayed due to supply issues.</p> <p>Christmas Planning – The Council will investigate options for Christmas illuminations, including the potential to repurpose the existing motif in a new way. Parkdean will be approached to ask if they would consider providing festive lighting. A “Best Dressed Business” initiative is also being considered to enhance the festive atmosphere.</p> <p>Town WiFi – The Council will explore options for providing public WiFi in the village, including the potential to secure grant funding. The Clerk will also contact a representative from Swansea Council for advice on similar schemes.</p> <p>Bluebird on the Beach – It was noted that Bluebird will be returning to the beach on Monday 21st July 2025. This will be promoted via the community newsletter, along with all other upcoming events.</p> <p>Meeting Closed 21.32.</p>	All
	<p>The financial statement associated with this meeting is available on the Council website at www.pendinesands.org, under the <i>Financial Information</i> section, titled "Monthly Financial Summary."</p>	All

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