

PENDINE COMMUNITY COUNCIL MINUTES OF (VIRTUAL) MEETING

20th July 2021

Present: Councillor J. Lipman (Chair)

Councillors: P. Bowring, E. Mills, S. Mills (Temporary Responsible Financial Officer),
P. T. Owen and D. Thomas.

Also present: County Councillor Jane Tremlett.

Virtual Meeting: 19:00 – 20:22

[Note: The Council, in the absence of a Clerk appointed Councillor Elaine Mills to Clerk the meeting].

1. APOLOGIES

Apologies were received from Councillor J Owen.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON 28th June 2021.

IT WAS RESOLVED that the minutes of the council meeting held on 28th June 2021 be accepted and signed as an accurate record of the meeting.

4. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE EXTRA-ORDINARY COUNCIL MEETING HELD ON 16TH JUNE 2021.

IT WAS RESOLVED that the minutes of the Extra-ordinary Council Meeting held on 16th June 2021 be accepted and signed as an accurate record of the meeting.

5. CHAIRMAN'S INVITATION TO THE PUBLIC TO ADDRESS THE MEETING

Members of the public were present in the virtual meeting. No questions raised.

6. REPORT OF THE COUNTY COUNCILLOR – J TREMLETT

Councillor Tremlett attended a meeting of the Carmarthenshire Attractor Board, regarding the recent Closure of the Attractor Project Site, due to the main Contractors going into receivership. The site has now been secured and 24 hour security has been put in place. All smaller contractors involved, have been reassured by Welsh Government, that it was no fault of any other contractors involved in the project, that the site has now gone into receivership. Contractors are currently being sourced to continue the work.

Any queries regarding the Attractor Project should be directed to Riana Furlong and Information regarding Tourist Hotspots should be directed to Elinos Walters, both at CCC.

At a meeting with the Chief Executive of the Health Board this month, concerns were raised about the rising cases of COVID, not only for this County but for the whole Country. Government Guidance is now being sought regarding COVID booster injection's being given at the same time as the Flu Jab to help protect people during the Winter Months.

7. COUNCIL FINANCES

The Council, supported by a slide presentation, considered a breakdown of income, account balance up to the 30 June 2021 and the expenditure for July 2021 for approval.

June Income:

The Account Balance as at 30th June was provided as follows:-

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Account	Amount 30th June 2021
Current Account- 30064783	£12,471.60
Business Reserve Account-30064791	£ 6,646.82
Reserve Account 2- 30065046	£24,084.56
Total	£43,202.98

June 2021 Income

Source	Description	Amount	Date
Interest		£ 0.39	
Beach Access	153	£ 125.00	02/06/21
Beach Access	Xfr	£ 125.00	02/06/21
Tuk Tuk Time	Beach Filming	£ 250.00	06/06/21
DoDo Juice	Beach Pictures	£ 100.00	21/06/21
Total Received		£ 600.39	

The following expenditure for payment reported for approval:

Payee	Amount	Date	Reason
Microsoft O365 Subs	£ 11.28 £ 10.80	15/07/21 15/07/21	16/06-15/7 Subs
1 and 1 Internet	£ 12.00	06/06/21	
Traffic Cones	£ 314.82	05/07/21	Beach Management
Clerk Salary	£ 228.80 £ 57.20	14/07/21	Final Salary HMRC
Beach Wages	£ 160.00	14/07/21	Hot Rod Staff
Beach Signs	£ 153.74	14/07/21	Beach Management
OVW	£ 399.00	12/07/21	Clerk Role Assessment
City Loo Hire	£ 456.00	30/06/21	VHRA Event Loos
Just Print	£ 103.19	12/07/21	Beach Parking Tickets
Total Due	£ 1,906.83		

It was UNANIMOUSLY RESOLVED that

7.1 the Council Finances up to 30 June 2021 be noted.

7.2 the expenditure for payment as listed above be approved.

8. TO APPROVE AND ADOPT THE REVISED FINANCIAL REGULATIONS

It was UNANIMOUSLY RESOLVED TO APPROVE AND ADOPT THE REVISED FINANCIAL REGULATIONS

9. TO APPROVE AND ADOPT PENDINE COMMUNITY COUNCIL'S BODY WORN CCTV, STANDARD OPERATING PROCEDURE AND THE DATA PROTECTION IMPACT ASSESSMENT – BODY WORN CCTV CAMERA

On the 15 July 2021, Councillor J Lipman, Councillor J Owen and Beach Warden, Alex Holland, attended an online training seminar led by Mr Paul Morris (CCC Enforcement Manager) on the appropriate use of a Body Camera whilst patrolling the Beach.

Prior to the Beach Warden using this equipment, it is necessary for the Council to adopt the following:-

- Body Worn CCTV - Standard Operating Procedure
- Body Worn CCTV cameras - Data Protection Impact Assessment

Both policies were circulated to all Councillors prior to this meeting for review

UNANIMOUSLY RESOLVED THAT THE BODY WORN CCTV- STANDARD OPERATING PROCEDURE AND THE BODY WORN CCTV CAMERAS – DATA PROTECTION IMPACT ASSESSMENT BOTH BE APPROVED AND ADOPTED.

10. TO REVIEW THE SALARY AND HOURS OF THE CLERK TO PENDINE COMMUNITY COUNCIL.

Further to the Consultancy of One Voice Wales, to access the role of the Clerk, the Council was happy to adopt the findings, and in light of this, will advertise the role to find a candidate as soon as possible.

A concern was raised that whilst waiting to fill the permanent RFO/Clerk role, through the recruitment process, the Council would be without an RFO/Clerk until end of September. This would be unacceptable, as there will be Financial matters to complete during the coming week, therefore we needed to appoint Temporary roles at this meeting to be able to continue as a Council.

Due to recent resignations on the Council, it is important that we have at least two signatories in-order to approve payments and conduct the financial business of the Council. Accordingly, Councillor P Bowring offered to act as Temporary RFO and also to be added as an authorised signatory, and Councillor J Lipman offered to act as Temporary Clerk, until a Permanent Clerk/RFO is appointed and in place and also to be added as an authorised signatory.

The Chair offered to contact One Voice Wales to check that these temporary arrangements were valid.

It was UNANIMOUSLY RESOLVED to advertise the Role of RFO/Clerk with immediate effect, giving a minimum of 14 days to apply for the role in order to recruit by beginning of September 2021.

It was AGREED that Councillor P Bowring act as Temporary RFO and Councillor J Lipman act as Temporary Clerk until a Permanent Clerk/RFO is appointed

11. PLANNING MATTERS

Planning Matters PL/01724 – Plot 2 Pendine Hill. The Council received prior notification for change of use Variation of Condition 2 (approved plans) of planning permission W/19876.

PCC had no objections.

12. COMMUNITY MATTERS

a) Children's Play area – Top of Pendine hill

Councillor P Owen raised concerns that parts of the wooden bridge equipment and some wooden posts which are part of the obstacle course at the playground are damaged and in need of repair.

Councillor J Lipman offered to visit the Playground and take photographs to send to our contractor for a quote to repair.

b) Thomas Parry Toilet Block

A concern was raised from visitors to the Beach, that for over a week now a number of the toilet cubicles have been blocked and out of use and therefore drastically reducing the number of available toilets.

Also the outdoor Shower facility by the Thomas Parry Centre (which has been closed due to COVID) is also still not in use and the question was asked if it could now be open due to the number of visitors. This may help keep the toilets cleaner as people are using them to wash off sand etc after being in the sea.

Councillor J Tremlett will pass to the relevant parties and report back to Council

c) Car Parking Tickets – Terms and Conditions

A question was raised regarding our Car Park Tickets that are given out at the top car park, whether they have any terms and conditions printed on the back of them that state people park at their own risk.

Councillor P Owen confirmed, by reading the back of a car park ticket to the Council, that the tickets do have Terms and Conditions printed on them.

13. PENDINE DEVELOPMENTS

a) Attractor Project

This item has been covered by Councillor J Tremlett under Item 6 on the Agenda.

A Councillor raised the question of whether, the area to the right as you enter CCC Car

Park could be cleared to create more parking for visitors. Unfortunately, due to the site going into receivership and being secured, nothing can be moved at present.

Also the Car Park Ticket Machine on entry to CCC Car Park is still not working, due to several repairs being done recently.

Councillor J Tremlett will report continued issue and report back at next meeting

14. BEACH MATTERS

a) Beach Warden

The Council welcome Alex Holland, who has been in position as Beach Warden since beginning of July 2021. The Council wanted it noted that Alex has settled in well and is doing a good job.

b) Dog Signs – Dog Management

The Dog Signs are now in use on the Beach and Promenade, stating Dog Free Zones and proving effective during this busy Summer period, helping tackle the Dog Fouling issue.

The Council would like to Thank Elinos Walters, from Carmarthenshire County Council for arranging and organising all the signs for Pendine this year, as part of the Tourism Hotspot Initiative.

c) Beach Vehicle

Previously the following options were discussed regarding the ongoing situation with the beach vehicle:

Option 1) Purchase a new torque converter £350 with no guarantee that this would resolve the matter and more cost may be necessary.

Option 2) Scrap and purchase another vehicle.

In light of these options, Councillor D Thomas offered to take the vehicle to a contact of his to get advice on replacing the part needed (Option 1). If that was unsuccessful, then Councillor D Thomas offered to purchase the vehicle at an agreed price.

It was UNANIMOUSLY agreed for Councillor D Thomas to proceed.

15. REPORTS ON GROUPS AND MEETINGS

Currently no groups to report on

16. ANY OTHER BUSINESS

With Councillor J Owen resigning at the end of July 2021, The Council would like to express their thanks to Janine for her hard work and dedication, especially over the last 12 months, and special thanks for acting as Temporary Clerk during some challenging times. We wish her every success for the future.

There being no further business the meeting concluded at 20:22

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