

PENDINE COMMUNITY COUNCIL MINUTES OF (VIRTUAL) MEETING

11TH NOVEMBER 2020

Present: Councillor J. Lipman (Chair);

Councillors: P. Bowring, J. Owen (Acting Clerk), P. T. Owen, S. Mills (Acting Responsible Finance Officer) and E. Mills [from Agenda Item 7].

Virtual Meeting: 7:00pm – 20:30pm

1. APOLOGIES

Apologies were received from Councillor D. Thomas.

2. DECLARATIONS OF INTEREST

Councillor	Minute Number	Nature of Interest
Councillor P. Owen and Councillor J. Owen	10 – Beach Matters [Pendine Community Council – Beach Vehicle]	Owner of Three Lords Garage, Pendine

3. CHAIRMAN'S INVITATION TO THE PUBLIC TO ADDRESS THE MEETING

Whilst there were members of the public present in the virtual meeting there were no questions/ concerns raised. There were no matters received from the public for Council consideration.

4. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON 14TH OCTOBER 2020

IT WAS RESOLVED that the minutes of the council meeting held on 14th October 2020 be accepted and signed as an accurate record of the meeting.

5. TO FORMALLY ADOPT THE PENDINE COMMUNITY COUNCIL CO-OPTION PROCEDURE

The Council, having taken advice from One Voice Wales, recently drafted a new Co-option procedure to ensure that future co-options were managed in a fair, transparent and equitable manner.

UNANIMOUSLY RESOLVED that the Pendine Community Council Co-option procedure be adopted.

6. TO CO-OPT ONE COUNCILLOR IN ACCORDANCE WITH THE COUNCILS' CO-OPTION PROCEDURE.

Following the notification of confirmation from the County Council that a request from ten electors for an election to take place had not been received, the Council, raised a notice of vacancy to co-opt a replacement Member. In accordance with Section 116 of the Local Government (Wales) Measure 2011, which states that it is a requirement to give public notice where vacancies in Town/Community Council membership are to be filled by co-option, the Council placed a notice to seek expressions of interest on its website, social media and noticeboards throughout the village.

The Clerk had received an expression of interest from 2 eligible candidates. The Council carried out the co-option in line with its co-option procedure.

Each candidate was afforded an opportunity to address the Council providing information in relation to their background and expand on their suitability to the role of Councillor within Pendine Community Council.

Following this the Council thereby:

UNANIMOUSLY RESOLVED to go into private session and exclude the public under the following terms: That under Section 100(A) of the Local Government Act 1972, the Public be excluded from the meeting on the grounds that it involves the likely disclosure of personal information.

Following a period of 10 minutes, the public, candidates and County Councillor Tremlett re-joined the meeting.

By way of a show of hands, the Council:

RESOLVED to co-opt Mrs Mills onto the Council.

Mrs Mills completed the statutory Declaration of Office.

7. REPORT OF THE COUNTY COUNCILLOR – J TREMLETT

- Arising from the previous Council meeting on 14th October [Minute 5] County Councillor Jane Tremlett reported that she had e-mailed to key officers within Carmarthenshire County Council highlighting the Council's ongoing concerns regarding the inappropriate use of the area at Morfa Bychan. In addition, she had been unsuccessful in contacting the local MP Simon Hart to discuss the matter, however would continue to try.
- In relation to the defective drain which was reported at the last meeting [minute 5], County Councillor Jane Tremlett stated that she had reported the matter with the County Council. Members of the Council reiterated that this was a public health issue which required immediate attention as there was evidence of foul water erupting from the drains outside the Launderette particularly during heavy rain and increased surface water. County Councillor Tremlett agreed to escalate the concern with the Local Authority Highways department to highlight the public safety matter of foul water.

- As part of the research in relation to the future management of dogs on the beach, the Council asked County Councillor Tremlett if she could ascertain what the process was in obtaining delegated enforcement powers from the County Council. County Councillor Tremlett agreed to seek more information. In the meantime, she explained that Carmarthenshire County Council website provided information on dog fouling which included a facility to report incidents.
- Referencing the Attractor Project which aimed to increase tourism in Pendine, Council Members raised concern with regard to a potential increase in litter as a result of more visitors. The Council asked County Councillor Tremlett if she could ascertain what plans the County Council had in place for this e.g. additional provision of waste receptacles.

8. COUNCIL FINANCES

The Council, supported by a slide presentation, considered a breakdown of expenditure and income up to the 30th October 2020.

November Approved Expenditure:

Payee	Reason	Amount (£)
Former Clerk	Gratuity payment (excluding Tax and NI)	2115.40
Beach Warden	Salary (October)	74.94
HMRC	Tax and National Insurance	811.28
Robert Morgan	2 x Christmas trees for the village	482.40
S. Mills	Repayment of short-term loan	1500.00
R. Jones	Grass cutting for 2020 Fitting of new bollards (Slipway)	3700.00
J. Cooper	Replacement cheque *	
TOTAL		£8,684.02

*It was reported that the cheque of £175.00 to Colourfast Graphics approved at the last Council meeting was to be returned as a request had been made for a replacement cheque due to a change of business name.

Motorhome Expenditure – Grant funded:

The RFO updated the Council on the following payments in relation to the motorhome site:

Payee	Reason	Amount (£)
A Williams	Contractor (Motorhome site) Stage 1 Payment – Paid in October 2020	50,128.39
A Williams	Contractor (Motorhome site) Stage 2 Payment – Due mid November 2020	31,509.52

The RFO reported that a claim had been made to draw down the funding for the stage 2 payment.

October Income:

Car parking	1,375.00
National Lottery (Motorhome)	47,114.00
Short-term Loan - S. Mills	1,500.00
Total	£49,989.00

The Account Balance as at 30th October 2020 was provided as follows:-

Current Account	£14,342.11
Reserve Account (1)	£558.08
Reserve Account (2)	£6,331.40
TOTAL	£21,231.59

Following notification that the Council would receive a Loss of Income Grant, the RFO reported that the Council was yet to receive the grant of £8015.00.

It was UNANIMOUSLY RESOLVED that:

8.1 the expenditure for payment be approved;

8.2 the Council Finances up to 30th October 2020 be noted.

9. PLANNING MATTERS

There were no planning applications/matters to discuss.

10. COMMUNITY MATTERS

- Bus Shelter – Top of Pendine

The Council noted that the commissioned repair work on the bus shelter at the top of the hill had been completed.

- Play area – Top of Pendine

Concerns were raised in relation to the safety and condition of some of the wooden apparatus within the park. Following a visual inspection made by Councillors P. Owen and J. Owen, photographs were forwarded to Council members highlighting the areas of concern which indicated rotten wooden apparatus.

Council members agreed that due to the apparatus being in such poor condition and for the safety of the public, it was necessary to close the play area until the affected apparatus could be replaced.

UNANIMOUSLY RESOLVED to close the play area with immediate effect for safety reasons. The Council to obtain a quote to replace the affected apparatus.

- Village Christmas Trees and Lights

The Clerk, following an informal agreement by Council Members, two Christmas trees had been ordered and would be delivered on 23rd November. In addition, it was reported that Rob Jones had offered to put the trees in situ free of charge.

The Council had a number of decorative lights to be placed on the lampposts throughout the village. Unfortunately, the Clerk reported that after contacting several local electricians, none had the capacity to undertake the work. However, a quote had been obtained from FSR Electrical, Carmarthen who kindly offering to undertake the work free of charge in exchange for a small advertisement.

UNANIMOUSLY RESOLVED to commission FSR Electrical to undertake the necessary work required to erect the decorative Christmas lights onto the designated lamp posts throughout the village.

11. PENDINE DEVELOPMENTS

- Motorhome Project

The construction of the project was progressing well and was on schedule to be completed the second week of December. Matters associated to the Motorhome project' finance are located within Minute 8.

12. BEACH MATTERS

- Bollards/Barrier

Council noted that the new bollards had been fitted however there was some outstanding work on the barrier which would be completed over the next few weeks. The old barriers remained in situ and would be removed upon completion of the barrier.

- Pendine Community Council – Beach Vehicle

[Note: At this point, Councillor P. Owen and J. Owen declared an interest]

Councillor Owen on behalf of Three Lords Garage, provided an update on the situation on the torque converter for the Beach Vehicle. It was reported that a quote of approximately £300 for the reconditioned part had been received. However, the company could not commit to a time on when the necessary part could be provided due to the current situation caused by the pandemic. It was hoped that any time delay would not exceed February 2021.

RESOLVED to instruct Three Lords Garage to order the reconditioned part and update the Council on the progress.

13. REPORTS ON GROUPS AND MEETINGS

a) Website Working Group

The Group would meet early December. Progress to be reported to the next meeting.

b) Dog Management Working Group

Councillor Mills stated that he was currently finalising the scoping document which included the following 4 key areas:

- Access authorisation
- Information
- Monitoring
- Enforcement

14. ANY OTHER BUSINESS

It was raised that the chains either side of the slipway were in a state of disrepair and was visually an eyesore. It was acknowledged that any material would have a limited lifespan due to being exposed to salt water and the weather. Consideration was given to alternative materials including chains or marine grade rope. It was agreed that the Council would look into costings.

Meeting Closed at 9:00pm