



Pendine Community Council Meeting
Wednesday 16th July 2025 7.00 pm
Llanmiloe Resource Centre

1	<p>Welcome, Apologies and Introductions :</p> <p>Present: Andrew Shaw (Chair); Hayley Thomas(Vice Chair); Steve Rundle (Cllr); Emily Bevan-Jones(Clerk) and Jane Tremlett.</p> <p>Apologies: Barry O'Connor (Cllr).</p> <p>No members of the public present.</p>	
2	<p>Declarations of Personal Interest:</p> <p>None Declared.</p>	All
3	<p>To sign as correct minutes of previous meeting:</p> <p>The minutes from the previous meeting, held on 25th June 2025, were reviewed by the council. After careful consideration, they were signed and approved as a true and accurate record of proceedings</p>	All
4	<p>Planning:</p> <p>None.</p>	All
5	<p>Finance Review:</p> <p>The Clerk presented the monthly financial statement. All payments listed for approval were reviewed and unanimously agreed, totalling £8,357.27.</p> <p>The Clerk advised that the budget shows the Council remains in a comfortable financial position at present. However, filming and events income has not materialised so far this year, with little interest received to date. The Council acknowledged the need to focus on increasing income from beach parking in order to meet projected targets.</p> <p>The Clerk informed the Council that two invoices remain unpaid; however, payment dates have been confirmed. The VAT figure included in the approvals was slightly overestimated to ensure sufficient funds are available to cover the quarterly payment due.</p> <p>All bank statements and bank reconciliations were reviewed and signed by the Chair as a true representation.</p> <p>It was requested that Cllr SR be added to the list of authorised signatories. This was unanimously resolved.</p>	All

Payments to be Approved 16th July 2025

	Payee	Description	Amount
1	ROSPA Playsafety	Playground inspection	£96.00
2	Amazon	Body Camera and harness	£164.98
3	Amazon	Bunting and Flags for Hot rods 2025	£46.74
4	Complete Weed Control	Knotweed treatment of "The dingle"	£240.00
5	Volunteer Group	Materials for bunting handmade by volunteer group	£105.95
6	Wurlitzers	Remaining payment for Band for Sandcastle comp	£639.20
7	DJ Dusty Miller	Sandcastle Funday	£100.00
8	Tracey Asbridge	Singer Sandcastle Funday	£175.00
9	Crazy Clayton	Childrens entertainer Sandcastle Funday	£165.00
10	Rob Jones	Grass Tender	£780.00
11	HMRC	VAT bill for QE June 2025 (please note figure is over estimated)	£4,500.00
12	Clerks Expenses	Postage, Envelopes and Cable ties	£44.40
13	Legal	Specialist advice for Trust/CIC structure for Motorhome park	£1,000.00
14	Amazon	A3 printer, A3 laminating pouches and paper	£300.00
			£8,357.27

6 Motorhome Park

The Council discussed further the proposals for operating the motorhome park under either a lease or trust arrangement. In Cllr BO's absence, Cllr SR shared his investigations, noting that it is possible to set up a charitable trust in a way that the site remains manned by the Council, while granting a three-year lease to the trust. Such an arrangement would require clear provisions ensuring that all income is returned to the community.

HT reported seeking advice and was advised to explore the option of establishing a **Community Interest Company (CIC)**. It was noted that specialist legal advice would be required to confirm whether this approach is within governance requirements and best practice. It was suggested to contact Park Cynog Farm to enquire which advisors they used for setting up their CIC.

A draft lease had also been prepared for consideration under the lease option.

Resolution: The Council resolved to seek specialist legal advice before the next meeting, with the aim of reaching a decision on how to proceed and actioning the proposal that is best suited to the Council's objectives.

All

7 Beach Sandcastle and Fun Day 9th August 2025:

	<p>Arrangements for the Wurlitzers band have been confirmed. Cllr SR and Clerk met with the owner of Springwell and the band to agree on three 40-minute performance slots between 9:00 and 12:00.</p> <p>Cllr SR and the Clerk will meet with Bistro on the Bay to finalise timings for Tracey Asbridge's set and confirm any additional entertainers.</p> <p>HT will meet with volunteers tomorrow and has delegated roles accordingly. Parkdean has agreed to allow use of the car park and the promenade by Scoops.</p> <p>Chad n Olly's has offered paddleboard hire for the event, and lifeguards will act as competition judges.</p> <p>Five stalls have been confirmed. The Clerk will contact Craft Room Gifts to invite them to have a stall. HT will follow up with the fairground and the Clerk will confirm the attendance of the donkeys. HT will also attempt to secure a face painter for the event.</p>	All
8	<p>Hot Rods 2025:</p> <p>Cllr SR reported that he had spoken with the VHRA Clerk. The car park will need to be closed on Wednesday night to allow for the arrival of the marquee on Thursday morning. Toilets have also been requested to arrive on Thursday, with possible fencing installation the same day, making Wednesday night closure essential.</p> <p>Scrutineering will take place on Friday. It was suggested to consider placing stalls on the promenade and to check the clothing store that has expressed an interest, to ensure its products do not overlap with VHRA merchandise. VHRA shared that they have experienced issues with people copying their merchandise and have therefore requested that no other merchandise be sold.</p> <p>DJ Dusty will be located by the lifeguard station, and the RNLI should be advised that their hut will need to be moved for the Hot Rod Weekend. DJ Dusty has been asked to provide music for both days of the event.</p> <p>A letter has been sent to all local businesses regarding the event arrangements.</p>	All
9	<p>Recognition and Thanks:</p> <p>Thanks were expressed to LCA for the use of the Resource Centre, Parkdean for allowing the use of the car park for the market, and Extreme Clean for the excellent job carried out in valeting the beach vehicle.</p>	All
10	<p>AOB:</p> <p>Centenary, Bluebird:</p> <p>The clerk at Beaulieu has provided feedback and is now satisfied with the documentation supplied to Bluebird to access the beach.</p>	All



	<p>Community Bins: There are concerns about the community bins, as word has circulated locally that the number of bins provided by CCC may be halved. The Community Council is worried because bins are frequently full, and Jane Tremlett will investigate the situation. Jane also expressed her gratitude for the significant amount of work the Community Council undertakes.</p> <p>Toilets: Complaints have been received regarding the cliffside toilets. Issues include cleanliness, non-functioning flushes, and uncertainty over whether the toilets are being properly locked. The supervisor needs to visit and inspect the facilities.</p> <p>Produce Market: Regarding the Sunday market, a decision on whether it can proceed will be made on Thursday based on the weather forecast. Cake vendors must confirm by Friday morning, as they need to start preparing their produce.</p> <p>Meeting Closed 21.04.</p>	
	<p>The financial statement associated with this meeting is available on the Council website at www.pendinesands.org, under the <i>Financial Information</i> section, titled "Monthly Financial Summary."</p>	<i>All</i>