

Minutes of the Ordinary Meeting of Pendine Community Council held on Wednesday 24th July 2019 at 7.00pm, at the Coffee Shop, Ashwell Garage, Pendine.

Present: Councillors:

P. Owen, D. Thomas, P. Bowring, C. Thomas-Iles, A. Leefe, M. Potter, J. Owen

County Councillor J. Tremlett

Clerk Chris Delaney

1 **Apologies** – There were no apologies

2 **Disclosures of personal interest**

No declarations of personal interest were raised.

3 **Chairman’s invitation to the public to address the meeting**

Members of the public were present.

A representative of the British Legion outlined the arrangements for Remembrance Sunday. A wreath would be ordered for the community council.

A member of public raised the issue of cleaning the toilets and that the Parry Thomas toilets were closing early. Members were shown a parking disc with timer. This with a proof of residency should as a bill could be displayed on the car park allowing an hours free parking for residents. The clerk would look into this option and report back.

Approval of the Minutes

4 a) The minutes of the meeting held on the 12th June were approved as a true record and signed by the Chair.

Matters Arising

12/06/19

d) Community Matters

The clerk confirmed that he had placed an order with the electrician for 8 power connections on street lights for the Christmas decorations.

b) Review of Actions

The action sheets were reviewed and members updated on progress. There were several outstanding items, which were expected to be progressed over the summer. The action sheets would be reviewed again in September.

Report of the County Councillor J. Tremlett

5. Cllr. Tremlett would discuss the issues raised concerning the toilets with the appropriate officers and report back.

6. **Accounts for payment and note of income received**

1347 P. Owen Travel

£ 45.00

1348	CJD Salary June	£	236.99
1349	CJD Office Costs June	£	20.00
1350	Parking salary June	£	939.88
1351	Parking salary June	£	170.36
1352	Parking salary June	£	451.55
1353	HMRC June	£	356.88
1354	Colourfast	£	650.00
1355	Grant Llanmiloe Luncheon	£	150.00
1356	Grant PTA	£	2500.00
1357	Road Tax for Vehicle	£	143.00
1358	P. Brace bench	£	95.00
	Total	£	5758.66

Income

Parking Income	£	5806.10
Events/film	£	2405.00

Total Income £ **7211.10**

Current balances at 30/06/2019

Current Acc.	£	6782.28
Reserve Acc	£	11,150.47
Reserve Acc 2	£	557.02
Total	£	18,489.77

The clerk received £30 from Cllr. Bowering for motor home parking. It was agreed that the donation of £100 from the Mr James (Burger Van), would be repaid. There followed a brief discussion about catering at the Hot Rods event and the involvement of members. This was closed by the Chair for further discussion at a later date.

7 Policy Issues

a) Planning

W/39020 Non-material amendment to W/35192 to allow a change to the design of a dwelling on Plot 3, on land between Star House and Gower View, Pendine Hill. Members had no issues with the amendments.

b) Pendine Developments

The Chair of the Council apologised for not being able to attend the development liaison meeting with CCC. The clerk reported that he had attended and updated members. He reported that following the removal of the asbestos the work had re-

commenced and good progress was being made. However, the construction was now 13 weeks behind schedule. MOD was now prepared to see/lease a small strip of land between the car park and approach road to B12 for additional parking. Negotiations were ongoing.

The clerk informed members that Cllr. P. Owen, himself and the appointed advisor from the Coastal Communities Fund/Big Lottery had met to make a start on the motor-home project. At present the clerk was trying to put together a list of quantity surveyors, so one could be appointed to manage the tender process for engaging a contractor and the work on site.

c) Beach Matters

There was a further discussion about free parking on both the beach and car park for residents. Members agreed that a free hour on the car park for residents was acceptable, so that income could be generated for the community for the rest of the day. As there was plenty of room on the beach, residents could continue to have unlimited free access. It was agreed that the clerk would collate the information available and present a policy at the next meeting.

Members felt that rather than staff working in the Parry Thomas Building using the car park, the county council should provide some parking spaces per unit adjacent to the building.

d) Community Matters

Members agreed to purchase additional Christmas lights and the clerk was asked to order them. A graffiti artist had been identified to decorate the container. This would cost around £500 and the clerk was asked to make the necessary arrangements.

The bus shelter at the top of the hill needed substantial repair. It was a community council shelter and a local business had offered to undertake the repairs for free.

The clerk was asked to contact the county council regarding the sand trap at the bottom of the hill. Signs were needed to stop people parking on it and the sand was so compacted it was no longer fit for purpose.

e) Community Council LED lighting Project

The clerk outlined Carmarthenshire County Councils Community Lighting project. This would see the replacement of low pressure sodium lighting units by more efficient LED lighting units. CCC would secure a Welsh Government interest free loan to replace community council lights. The loan would be repaid by PCC over eight years. During

the period the energy savings would almost cover the loan repayments. Members agreed to participate in this project.

f) Website Development Update

Members were informed that the outline design would be available before the September meeting.

g) Youth Representatives on the Council

The clerk informed members that he had asked One Voice Wales for information regarding this idea. In particular he had asked which community councils in Carmarthenshire had recruited youth representatives, in order to identify any issues with the scheme that they might have encountered. The information to date was that very few councils had appointed Youth Representatives. However, the council agreed to progress the idea and the clerk was asked to advertise the vacancies.

8 For Information

a) Reports on Groups and Meetings

Several members had attended Code of Conduct training provided by Carmarthenshire CC. There was a brief discussion and the clerk was asked to circulate the Code and Good Councillor Guide.

b) Clerk's Report

The clerk had nothing further to report.

c) Other Matters

There were none.

The clerk left the meeting at this point and was not present when staffing matters were discussed and decisions made.

9. Exclusion of Public

a) Staffing Matters

Councillors considered a letter of request from the Clerk to Pendine Community Council which requested approval to increase the number of hours and associated back pay in order to reflect the increase in work-load with regard to the financial management and administration of the Council, staff management and event management.

The Clerks salary was also considered. The Council recognised the Clerk as a key member of staff whose work continues to contribute towards the success of the Council and further acknowledged the valuable work he had undertaken on behalf of the Pendine Community Council associated to the new development, grants and other projects. In order to recompense the Clerk for this contribution, the Council agreed in principle to grant the Clerk with

an honorarium. The Council agreed that the amount would be decided at the September meeting following a review of the September budget monitoring figures.

It was resolved in principle to grant the Clerk with an honorarium and that a decision on the amount would be made at the next Council meeting.

It was resolved that the Chair request the Clerk to provide a weekly timesheet which would include a summary of the work carried out within his current hours and any extra hours worked.

Meeting closed at 9:30