

DRAFT MINUTES

Minutes of the Ordinary Meeting of Pendine Community Council held on Wednesday 11th September 2019 at 7.00pm, at the Coffee Shop, Ashwell Garage, Pendine.

Present: Councillors:

P. Owen, D. Thomas, P. Bowring, A. Leefe, J. Owen

Clerk Chris Delaney

1 **Apologies** – C. Thomas-Iles, M. Potter, County Councillor J. Tremlett
Cllr. Thomas chaired the meeting in the absence of Cllr. Potter.

2 **Disclosures of personal interest**
No declarations of personal interest were raised.

3 **Chairman's invitation to the public to address the meeting**

Members of the public were present who raised concerns about the play area. The clerk would contact the maintenance contractor.

4 **Approval of the Minutes**

a) The minutes of the meeting held on the 24th July were approved as a true record and signed by the Cllr. Thomas.

Matters Arising

24/07/19

d) Community Matters

The clerk confirmed that he had been in discussion with the graffiti artist, who would carry out the work on the 17th October weather permitting. Several members agreed to be present to discuss with him an appropriate design.

The clerk was awaiting a response from CCC regarding the sand trap.

e) Lighting Project

The clerk confirmed that he had written to CCC regarding this project informing them that PCC would participate.

9 Staffing Matters

The clerk made a number of comments and confirmed that he had received no communication from the Chair regarding this matter.

b) Review of Actions

This was postponed to a later meeting

5. **Report of the County Councillor J. Tremlett**

Cllr. Tremlett had apologised.

6. **Accounts for payment and note of income received**

1359	Parking staff payment	£	98.52
1360	CJD Salary July	£	236.99

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1361	CJD Office Costs July	£	20.00
1362	Parking salary July	£	1108.28
1363	Parking salary July	£	151.89
1364	Parking salary July	£	521.34
1366	HMRC July	£	428.15
1367	Colourfast	£	285.00
1368	Parking Salary	£	377.66
1370	Tenby Media	£	120.00
1371	Iaparc	£	117.54
1372	CJD salary/office August	£	256.99
1373	Parking salary August/petty cash	£	1558.64
1374	Parking Salary August	£	475.84
1375	Parking Salary August	£	41.05
1376	HMRC	£	571.73
1377	Xmas Lights	£	2272.80
1378	Welsh Translation	£	37.10
1379	Parking Salary August	£	558.28
1380	Bouncy Castle	£	80.00
	Total	£	9317.80

Income

Parking Income	£	10347.80
Events/film	£	500.00
Precept	£	2459.98

Total Income **£ 13307.78**

Current balances at 30/08/2019

Current Acc.	£	10842.95
Reserve Acc	£	11174.33
Reserve Acc 2	£	557.21
Total	£	22574.49

7 Policy Issues

a) Planning

W/39302 Disabled persons extension, internal alterations and double garage, The Reef, Pendine Hill. Members had no issues with the amendments.

b) Pendine Developments

The clerk updated members on the development. He reported that due to the delay caused by the necessity to remove of asbestos the

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museum would not be completed until late autumn 2020. It would open to the public at Easter 2021. He also reported that the car park would close in early October and not reopen until March 2020. Access to the sea side car park, Parry Thomas building and beach would be via the adjacent Park Dean road and the old MOD gate. Members expressed concern that the car park was closed for half term and asked the clerk to contact CCC to see if building work could be phased to allow access to part of the car park.

c) Beach Matters

There was a further discussion about free parking on both the beach and car park for residents. Members agreed a policy and set of rules produced by the clerk. The clerk would purchase a number of timed parking badges and residents could apply to the clerk for one by e mail or letter with proof of residence.

Members were updated on recent and upcoming events including the sand sculpture event, the Straightliners and the Dredgers events.

The clerk reported that a 2 minute Beach Clean A Board had been acquired from CCC and would be placed by the Beach Hotel slip. Members discussed a beach box project for discarded buckets, spades and other beach play equipment and decided to look again at this later in the year.

The bollards on the slip continued to cause problems. It was agreed that they need to be replaced and the clerk would price a set for the next meeting.

d) Community Matters

Additional Christmas lights had been ordered as well as additional fittings. The clerk would order two Christmas trees, instruct the electrical contractor and ask him to purchase more Christmas tree lights.

e) Budget matters

Members were informed that the Auditor General for Wales had issued an unqualified audit report. Several very minor matters were identified which did not influence their opinion but must be addressed.

The clerk took members through a budget monitoring exercise that he had undertaken. This showed that the accounts were very healthy and there were no issues or concerns.

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f) Website Development Update

Members were updated on the outline design.

8 For Information

a) Reports on Groups and Meetings

There had been no meetings during the summer period.

b) Clerk's Report

The clerk reported that the vehicle required a MOT and he had received a quote from Three Lords Garage. Cllr. P. Owen and J. Owen declared an interest. The remaining members agreed to accept the quote and an offer of £150 for the old vehicle as scrap.

c) Other Matters

There were none.

9. Exclusion of Public

a) Staffing Matters

In the absence of several members this matter was postponed.

The meeting closed at 21.10