

**Minutes of the Special Meeting of Pendine Community Council held on Thursday 19<sup>th</sup> September 2019 at 7.00pm, at the Coffee Shop, Ashwell Garage, Pendine.**

Present: Councillor P. Owen, Councillor J. Owen

1.) Apologies

Apologies were received from Councillor Bowring (no reason given) and Councillor Leefe (family matter).

No formal apologies were received from the Chair M. Potter and Councillor D. Thomas.

Those Members present recognised that, given the abovementioned apologies and absences, together with the receipt of the Councillor Iles-Thomas' resignation, the numbers in attendance did not constitute a quorum.

Members present waited for 15 minutes to allow Councillors to arrive prior to the closure of the meeting.

The following items on the published agenda were unable to be considered due to the meeting being inquorate: -

- Agenda Item 2) Declarations of Personal Interest;
- Agenda Item 3) Exclusion of Public;
- Agenda Item 3.a) Staffing Matters

Given that this meeting was an inquorate meeting, the following matters **remain outstanding**: -

- The Council's decision made on 24<sup>th</sup> July 2019 [Minute 9 refers] *"to grant the Clerk with an honorarium and that a decision on the amount would be made at the next Council meeting"*. This was placed on the agenda at the next meeting on 11<sup>th</sup> September 2019 [agenda item 9/9a refers], whereby the Council agreed to defer the consideration of this agenda item to a special meeting which was provisionally agreed, by those Members Present, to be scheduled to take place on 19<sup>th</sup> September and following the Chair's approval was subsequently arranged.
- In accordance with the Council's decision made on 24<sup>th</sup> July 2019 [minute 9 refers], *"that the Chair request the Clerk to provide a weekly timesheet which would include a summary of the work carried out within his current hours and any extra hours worked"*. The Council, at its meeting in July, agreed that this information would enable the Council to make an informed decision in relation to the Clerk's letter of request to increase the number of contracted hours.

Members present thanked the owners of the Coffee Shop and apologised for any inconvenience caused.

Close of meeting 7:20pm